

Agenda

Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

Committee of the Whole Tuesday, February 16, 2021 ♦ 7:00 p.m. Microsoft Teams

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Members:

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,

Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. **Amen**

1.2 Attendance

1.3 Approval of the Agenda

Pages 1–2

1.4 Declaration of Interest

1.5 Approval of Committee of the Whole Meeting Minutes – January 19, 2021

Pages 3-8

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting Pages 9-13 - January 19, 2021

4.2 Unapproved Minutes from the School Calendar Committee Meeting Pages 14-15 - January 28, 2021

4.3 Unapproved Minutes from the Accessibility Steering Committee Meeting Pages 16-17 - February 2, 2021

4.4 Unapproved Minutes from the Special Meeting of the Student Transportation Pages 18-19 Brant Haldimand Norfolk Board of Directors Meeting – February 4, 2021

5. Committee and Staff Reports

5.1 School Year CalendarPresenter: Lorrie Temple, Superintendent of Education

Pages 20-27

6. Information and Correspondence

6.1 COVID Update

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7. Trustee Inquiries

8. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
 - a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiation with employees of the board; or
 - e. Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events

Page 28

11. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen**

11. Adjournment

Next meeting: Tuesday, March 16, 2021, 7:00 p.m. – Boardroom

Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

Committee of the Whole Tuesday, January 19, 2021 ♦ 7:00 pm Microsoft Teams

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,

Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Pursuant to Section 5, Subsection 5.1(2) of Ontario Regulation 463/97 under the *Education Act* which requires that certain members of a board be physically present at meetings, will not apply when schools are closed as a result of an order made under the *Education Act*, the *Health Protection and Promotion Act* (HPPA) or the *Emergency Management and Civil Protections Act* (EMCPA). In these circumstances, a board will be able to meet exclusively by electronic/virtual means.

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board

approves the agenda of the January 19, 2021 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – November 17, 2020

Moved by: Carol Luciani Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board

approves the minutes of the November 17, 2020 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

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- 2. Presentations Nil
- 3. Delegations Nil
- 4. Consent Agenda

4.1 Unapproved Minutes from the Accessibility Steering Committee Meeting – September 23, 2020

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Accessibility Steering Committee Meeting of September 23, 2020.

Carried

4.2 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting - November 19, 2020

Moved by: Cliff Casey Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of November 19, 2020.

Carried

4.3 Unapproved Minutes from the Catholic Education Advisory Committee Meeting - December 8, 2020

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Catholic Education Advisory Committee Meeting of December 8, 2020.

Carried

4.4 Unapproved Minutes from the Mental Health Steering Committee Meeting - December 10, 2020

- December 10, 2020

Moved by: Cliff Casey Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved

minutes of the Mental Health Steering Committee Meeting of December 10, 2020.

Carried

4.5 Unapproved Minutes from the Special Education Advisory Committee Meeting - December 15, 2020

Moved by: Cliff Casey Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of December 15, 2020.

Carried

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5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Policy Committee - December 3, 2020

Trustee Dignard, Chair of the Policy Committee, reviewed the business of the December 3, 2020 Policy Committee meeting and brought forward the following recommendations:

- THAT the Committee of the Whole refers the revised Copyright-Protected Works Policy and AP 400.03 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Practicum Responsibilities Policy and AP 300.28 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Home Schooling Policy and Administrative Procedure 200.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Home Instruction Policy and Administrative Procedure 200.17 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Policy and Administrative Procedure Head Lice (Pediculosis) Policy 200.20 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Community Use of Schools Policy 400.05, including the updated schedule for Community Use of Schools Rates and Fees, effective January 1, 2021 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revisions to the Policy Renewal Process to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the amended Student Behaviour, Discipline and Safety Policy and Administrative Procedure 200.09 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Carol Luciani Seconded by: Bill Chopp

THAT the Committee of the Whole Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee of the Whole Meeting of December 3, 2020.

Carried

Moved by: Carol Luciani Seconded by: Bill Chopp

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of December 3, 2020 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried 5 of 28



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5.2 Unapproved Minutes and Recommendations from the Budget Committee - December 14, 2020

Trustee Petrella, Chair of the Budget Committee, reviewed the business of the December 14, 2020 Budget Committee meeting and brought forward the following recommendation:

• THAT the Committee of the Whole refers the 2021-2022 Budget Plan and Consultation Survey to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Carol Luciani Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Budget Committee Meeting of December 14, 2020.

Carried

Moved by: Carol Luciani Seconded by: Mark Watson

THAT the Committee of the Whole refers the recommendations of the Budget Committee Meeting of December 14, 2020 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.3 Trustee Expenses

Superintendent Keys provided a summary of trustee expenses for the 2019-20 school year. The summary outlined expenses related to travel, professional development, communications, service equipment and other. The summary will be posted to the Board website. It was noted that the report has been aligned to the same reporting style as other employee groups.

Moved by: Mark Watson Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Statement of Trustee Expenses for the period September 1, 2019 to August 31, 2020.

Carried

5.4 Integrated Accessibility Plan Annual Report

Superintendent Greco outlined the requirements of the *Ontarians with Disabilities Act, 2001* (ODA) to improve access and opportunities for people with disabilities. It was noted that the Accessibility Committee conducts research, identifies barriers and communicates with the Board of Trustees, public and stakeholders. An overview of the Integrated Accessibility Plan was presented along with the updated timeline and next steps.

Moved by: Bill Chopp Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Integrated Accessibility Plan Annual Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

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5.5 Board Improvement Plan for Student Achievement

Superintendent Temple presented the Board Improvement Plan for Student Achievement. The board's commitment to providing all students with learning experiences that are rooted in effective research-based practices was emphasized. A summary of the key initiatives, including Introducing the New Math Curriculum, Intermediate Professional Learning Grade 9, New to Division (Kindergarten, Primary, or Junior/Intermediate) and Principal Learning, was shared.

Moved by: Carol Luciani Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Board Improvement Plan for Student Achievement

report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

6.1 COVID Update

Director McDonald provided an update regarding COVID. The Ministry of Education made an announcement regarding school closures before the winter break. Following that announcement, the board was able to distribute a number of devices to students during the break. Since the announcement there has been a further extension with an in-person return date of January 25, 2021. Superintendent Temple advised that professional development is being provided to staff regarding report card writing and remote learning. Superintendent De Rubeis noted that staffing and scheduling related to Quadmester 3 has been completed. There are currently 470 students registered in the virtual school for Quadmester 3 and 35 courses being offered. It was also noted that Quadmester 4 courses have been released to help students plan accordingly. Superintendent Greco visited schools who have students attending in-person to connect with staff and students and determine if there are any accommodations that the board can provide. Superintendent Keys advised that facility staff are continuing to keep board sites clean and safe while maintaining appropriate PPE and cleaning supplies for all schools.

Trustee Dignard noted the obstacles that community members in rural areas face because of the lack of infrastructure to support remote learning. Superintendent Keys agreed and advised that the board has distributed tablets with data to assist.

Moved by: Dan Dignard Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Cliff Casey Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

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9. Report on the In-Camera Session

Moved by: Carol Luciani Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board

approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by:

Seconded by:

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the January 19, 2021 meeting.

Carried

Next meeting: Tuesday, February 16, 2021, 7:00 p.m. – Boardroom

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SPECIAL EDUCATION ADVISORY COMMITTEE Tuesday, January 19, 2021 – 1:00 p.m. Teams Meeting

Members: Kevin Greco (Superintendent of Education), Bill Chopp (Trustee), Jennifer Chapman (Co-Chair),

Laura Bergeron (ad hoc), Tara Buchanan, Jill Esposto, Brook Gardner, Sophie Podfigurna, Nil

Woodcroft, Terri-Lynn Zakrzewski

Regrets: Teresa Westergaard-Hager, Lauren Freeborn (Co-Chair)

Resources: Shannon Mason (Principal Lead: Special Education Staffing), Carmen McDermid (Student

Achievement Lead: Special Education), Patti-Mitchell (Parent, County of Brant)

1. Opening Prayer

Carmen McDermid led the opening prayer.

2. Welcome and Opening Comments

Superintendent Greco welcomed the group.

3. Approval of Agenda

Moved: Brook Gardner Seconded: Bill Chopp

THAT the Special Education Advisory Committee approves the agenda of the January 19, 2021 meeting.

Carried

4. Approval of the Minutes

Moved: Bill Chopp Seconded: Jill Esposto

THAT the Special Education Advisory Committee approves the minutes of December 15, 2020.

Carried

5. Correspondence

No new correspondence to share.

6. Community Agency Updates

Jennifer Chapman - Child Welfare Supervision, The Children's Aid Society of Haldimand-Norfolk

The agency is progressing with discussions of the potential merger of the societies. Staff are still doing virtual services and in person visits and adhering to strict protocols for safety.

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Sophie Podfigurna – Lansdowne

Thank you for the warm welcome as I temporarily take Mischa's place at the SEAC committee. Lansdowne continues to provide a combination of in person and virtual service, all departments are actively running. Clients whose needs cannot not be met through virtual service are prioritized to receive face to face service at Lansdowne. Staff are primarily working from home and only in centre as needed but our building is open every day.

Shannon Mason - Principal Lead

No report.

Bill Chopp - Trustee

No report.

Brook Gardner - Woodview

Brook reported that they are now providing autism services in the community. He will provide a flyer outlining the new services to attach to the minutes.

Patti Mitchell - Parent, County of Brant

No report.

Lauren Freeborn – Service Planning Coordinator, Contact Brant

No report.

Nil Woodcroft - Haldimand-Norfolk REACH

Haldimand-Norfolk REACH is operating under provincial guidelines with current stay at home order. REACH has resumed phone and virtual supports with service participants. Bramble Children's Retreat is currently closed. The Infant and Child Development Service and Family Early Intervention Program are currently working with families to complete individual Transition to School Reports. Virtual meetings with REACH employees and BHNCDSB are scheduled for March 4, 2021.

Jill Esposto - Brant Family & Children's Services

Jill reported that Brant FACS and HNCAS continue to explore the possible amalgamation between their agencies. Jill let us know that she will no longer be on our SEAC committee, this is her last meeting. She shared that it has been a pleasure to be on this committee and what a tremendous experience this has been for her. Jill indicated she will have a replacement committee member from her office, Sarah Robertson, who will join us at the next meeting.

Tara Buchanan - Community Living Brant

Tara reported that the contest for submissions about inclusive classrooms has been going well. They had a substantial number of entries from the Grand Erie board. There is a pizza party prize for the winning entry.

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7. Reports

7.1 Superintendent of Education

Kevin Greco

Superintendent Greco discussed the feedback for the MACSE (Minister's Advisory Council of Special Education). He asked if anyone had any feedback to share to email it as soon as possible. He reported to the group that our staff was now working from home and the teachers are and educational staff are providing virtual classrooms for their students. Some educational staff are working in person at the schools to provide support for some specific students with significant special education needs. Superintendent Greco thanked Jill for her service on this committee and wished her well in her new endeavors. Summary of the PAAC on SEAC report will be shared at next meeting.

7.2 Student Achievement Leader: Special Education

Carmen McDermid

Professional development for our new Special Education Resource Teachers (SERT) continues to be a priority. An agenda was created based on requests from new SERTs as well as focusing on upcoming responsibilities new to them that they will be required to complete. On January 13th, 11 new SERTs gathered virtually to further learn about the Special Education Amount (SEA) process, elementary transition classes and secondary special education programs, ASD/ABA strategies, and the Identification Placement Review Committee (IPRC) process and responsibilities.

Carmen discussed the training session that Educational Assistants (EAs) received on the January 18th Professional Development Day. The morning session focused on providing a Nonviolent Crisis Intervention (NVCI) refresher workshop presented by our Board's own NVCI instructors. This session consolidated previously completed online NVCI Flex modules done throughout the 2019-20 school year. Instructors reviewed and highlighted key points and takeaways from these modules. The afternoon session was dedicated to providing Educational Assistants (EA) further training on the use of their Samsung Tablets, TEAMS and Brightspace. During the period of remote learning there has been an increased level of importance in more deeply understanding the Brightspace course and resources available. A survey was completed by EAs prior to the PD day to help inform the priorities for the day. This PD day was repeated on February 3rd for the secondary EAs so that all EAs received consistent instruction and support in these critical areas.

8. Closing Remarks/Adjournment

Superintendent Greco thanked everyone for coming. The meeting adjourned at 2:08 p.m.

Next meeting: Tuesday, March 23, 2021, 1:00 p.m. – Microsoft Teams





BRANTFORD AUTISM SERVICES

CENTRE-BASED SERVICES (AGES 0-12)

Centre-based services include a wide variety of programming which is individualized based on your child's strengths, needs and priority goals and implemented based on the principles of Applied Behaviour Analysis (ABA). Some examples of goals include following instructions, following routines (such as classroom and home routines), independent and interactive play skills, pre-academic skills for school success, building vocabulary, communicating wants and needs, and developing daily living skills.

These goals will be worked on in a centre-based setting during 1:1 instruction time. The centre has a variety of toys and other amenities which are commonly found in homes, schools and daycare settings to help promote generalization of skills taught across environments. Monthly virtual observations and ongoing communication with your child's Clinical Supervisor will help you as a parent to better understand how to incorporate ongoing learning in your home and into your child's daily routines.

SERVICE OPTIONS

- Session blocks run for 12 weeks.
- October to December, January to March, April to June, and July to September.
- Half days from 9am to 12pm or 1pm to 4pm (due to COVID-19, full day sessions are currently unavailable)
- All blocks include an initial assessment, follow-up check-ins, and an individualized Behaviour Plan
- Additional half day service hours are available for purchase.

HALF DAY PACKAGES

4 hours per week	7 hours per week	9 hours per week	12 hours per week	
includes 1 half day (3	includes 2 half day (6	includes 3 half day	includes 4 half day	includes 5 half day
hours) session of 1:1	hours) sessions of 1:1	sessions of 1:1	sessions of 1:1	sessions of 1:1
instruction plus 1	instruction plus 1	instruction	instruction	instruction
hour virtual family	hour virtual family			
skill development	skill development			
Rate: \$3, 360	Rate: \$5, 520	Rate: \$6, 480	Rate: \$8, 640	Rate: \$10, 800

CONTACT US

For information about our services and how they may be a fit for your child and family, please contact Jessica Gallino, Intake Worker at **905-689-4727 ext. 115** or email **brantfordautismservices@woodview.ca**





BRANTFORD AUTISM SERVICES

VIRTUAL FAMILY SKILL DEVELOPMENT SERVICES (AGES 0–18)

Virtual Family Skill Development Services include sessions online using a secure ZOOM or OTN (Ontario Telehealth Network) platform. Sessions are facilitated by an ABA Therapist and overseen by a Clinical Supervisor (BCBA). Family Skill Development Sessions may include 1:1 sessions with your child, consultation support and/or problem solving to teach your child a skill/routine or decrease challenging behaviour(s) using Applied Behaviour Analysis (ABA) strategies. Participants in the Family Skill Development sessions will be involved for the entire

session to either support their child's participation or discuss strategies that can be used in the home and community. Goals in these settings are individualized for you and your child based on caregiver goals and assessments. Some examples of goals include: implementing a routine, staying safe in the community, using communication appropriately in the natural environment, eating a variety of foods, tolerating appointments (medical, dental, hair cut), and using appropriate communication and strategies instead of challenging behaviours.

SERVICE OPTIONS

- Session blocks run for 12 weeks
- January to March, April to June, July to September, and October to December
- All blocks include an initial assessment, follow-up check-ins and an individualized Behaviour Plan

RATES

1 hour virtual session per week

additional hours are available upon request, fees may be pro-rated based on virtual session length/client needs

\$100 includes:

- Virtual session with an ABA Therapist
- Clinical Supervisor (BCBA) oversight
- Individualized Behaviour Plan
- Individualized virtual session materials

CONTACT US

For information about our services and how they may be a fit for your child and family, please contact Jessica Gallino, Intake Worker at **905-689-4727 ext. 115** or email **brantfordautismservices@woodview.ca**



Catholic Education Centre 322 Fairview Drive Brantford, ON N3T 5M8

Calendar Committee Meeting Wednesday, January 28, 2021, 1:00 p.m. Virtual Teams Meeting

Members: Bill Chopp (Trustee), Lorrie Temple (Superintendent of Education), Lisa Kuyper, Carlo Fortino,

Paul Rusyn, Carmen McDermid, Michelle Nepp-Wirag, Stephane Rouleau, Chandra Portelli

Absent: Leslie Brown,

1. Welcome

Superintendent Temple welcomed the group and led a round of introductions. Each member introduced themselves and shared their position with the Board.

2. Prayer and Land Acknowledgement

Superintendent Temple led the group in the opening prayer and provided the land acknowledgement.

3. Outline of Regulation

Superintendent Temple shared that the School Year Calendar and Professional Activity Days are governed by regulation 304 and P/PM 151 and outlines that the following criteria must be met:

- school year commences on or after September 1 and ends on or before June 30;
- the minimum number of school days required is 194;
- the minimum number of instructional days is 187;
- school Boards must dedicate three PA days per school year to provincial education priorities and may dedicate up to four additional PA days per school year; and
- a Board may designate up to ten instructional days as examination days.

Superintendent Temple updated that the Board has yet to receive the memorandum from the Ministry of Education directing Boards on provincial educational priorities.

4. Outline of proposed dates for 2021-22

Superintendent Temple shared the drafted elementary school calendar with the following proposed dates:

- Holidays highlighted in yellow, Board Holidays in blue with red letter "B's" and PA Days highlighted in green;
- First school day on Thursday, September 2, 2021 and would be a PA day;
- Second PA day would be on Friday, October 8, 2021;
- Third PA Day would be on Friday, November 12, 2021;
- The two weeks for Christmas Holidays were highlighted in December;
- The PA Day on Monday, January 17, 2022 for the elementary report writing day;
- Monday, February 21, 2022 is the Family Day holiday;
- The week of March 14 through the 18 is the March break;
- Friday, April 22, 2022 is the next designated PA Day;



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- Monday, June 6, 2022 is the next elementary report writing day; and,
- Finally, Thursday, June 30, 2022, both elementary and secondary panels would have as their final PA day.

Trustee Chopp inquired about the Friday, May 13, 2022 date as a potential PA day for the Norfolk County area.

Superintendent Temple updated that after speaking with the Principal for St. Cecilia's school in Port Dover, they would like to propose to the Board an option for a remote learning day on May 13 for the school and the Board could have all schools with the same PA Days.

Superintendent Temple shared that the drafted secondary calendar would hold the same PA Days as the drafted elementary PA days with the following differences:

- Exam days would be held from Wednesday, January 26, 2022 to Tuesday, February 1, 2022;
- Secondary PA Days would be on Wednesday, February 2, 2022 and Thursday, February 3, 2022, and,
- Final exams would be held from Thursday, June 23, 2022 to Wednesday, June 29, 2022.

Principal, Michelle Nepp-Wirag inquired on the February 2 and 3 PA Days for the secondary panel and Superintendent Temple confirmed that the February 2 date would be included for semester one and the February 3 date for semester two for ONSIS reporting.

Superintendent Temple reviewed the PA Day topics based on themes that are in line with past years and although the Board has yet to receive the memorandum from the Ministry of Education directing Boards on provincial educational priorities, the selected PA day dates are very much aligned with the Grand Erie District School Board.

5. Discussion of concerns

Carlo Fortino, OECTA President, inquired about the PA day topics as identified in the collective agreements, such as the Occupational health & safety training.

Superintendent Temple agreed that once consensus on the dates is received, the topics can be further confirmed and established with the PD committees.

6. Consensus agreement to dates

Carlos Fortino shared the secondary teachers' appreciation of the two PA day dates in February and Superintendent Temple thanked Carlos for the positive feedback.

The proposed PA dates were approved by group committee members.

Superintendent Temple thanked the group for their participation and feedback and communicated that additional information would be shared to the group as it is received from the Ministry of Education.

The meeting adjourned at 1:25 pm.

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ACCESSIBILITY STEERING COMMITTEE February 2, 2021 – 1:00 p.m. – Teams Meeting

Members: Kevin Greco (Chair), Bill Chopp (Trustee), Terri-Lynn Zakrzewski (Secretary), Leslie Brown,

Dave Buist, Kerri Chartrand, Lou Citino, Anah Figueiredo, Debbie King-Bonifacio, Carmen McDermid, John McDermid, Rachel Moreau, Rita Raposo, Dianne Wdowczyk, Guo Wu

Absent: Terre Slaght, Norm Cicci, Philip Kuckyt, Scott Keys, Christine Dragojlovich, Carlo Fortino,

Tom Laracy

1. Opening Business

1.1 Opening Prayer

Superintendent Greco led the group in a prayer in honour of Black History Month.

1.2 Approval of the Agenda – February 2, 2021

Moved: Bill Chopp Seconded: Leslie Brown

THAT the Accessibility Steering Committee approves the agenda of the

February 2, 2021 meeting.

Carried

1.3 Approval of the Minutes - September 23, 2020

Moved: Dianne Wdowczyk Seconded: Carmen McDermid

THAT the Accessibility Steering Committee approves the minutes of the

September 23, 2020 meeting.

Carried

1.4 Opening Comments

Superintendent Greco welcomed the group.

2. Committee and Staff Updates

2.1 Information/Communication/Technology

Norm Cicci

No report.

2.2 School Libraries

Kerri Chartrand

No report.

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2.3 Design of Public Spaces/Facilities Audit

Lou Citino

This summer will be very busy with construction, mostly around updates to asphalt and the removing of barriers to make it better for compliance and accessibility. At Assumption College, there will be improvements to barriers for accessibility. The audit is ahead of schedule and downtime has allowed for extra time to complete changes safely. So far three quarters of the schools have been audited and we are expecting the audit to be back by the end of March. Carmen asked about evac chairs and Lou indicated any barriers will be reported on in the audit with suggestions about how this can be improved on. Kevin reported that the evac chairs will be looked at after the audit in consultation with the health and safety committee.

2.4 Employment/Customer Services

Deb King-Bonifacio/Anah Figueiredo

No report.

3. Compliance Reporting

The report was brought to the Trustees in January. As of January 1, 2021, we were in compliance. Both the I.T. and Library compliance is complete. Compliance reports are now being requested to be submitted bi-annually. Our next report will be submitted December 31, 2021.

- 4. School Re-opening Update
- 5. Future Meetings

6. Closing Remarks/Adjournment

Superintendent Greco thanked everyone for coming. Meeting adjourned at 1:28 p.m.

Next meeting date, time, location: TBD



Special Board of Directors Meeting

Thursday February 4, 2021, 8:00 a.m. MS Teams Virtual Meeting

Minutes

Present: GEDSB: R. Wyszynski, Superintendent of Business & Treasurer – Director

J. Richardson, Trustee - Director

BHNCDSB: S. Keys, Superintendent of Business & Treasurer – Director

M. Watson, Trustee – Director

CSC MonAvenir: M. Nantel, Director of Transportation – President

Regrets: **GEDSB**: J. Roberto, Director of Education

BHNCDSB: M. McDonald, Director of Education

CSC MonAvenir: A. Blais, directeur de l'éducation CSC MonAvenir

D. Chin, Chief of Business CSC MonAvenir - Director

STSBHN P. Kuckyt, Manager of STSBHN – Secretary & Treasurer

Recording Secretary: L. Howells, Executive Assistant to the Superintendent of Business, GEDSB

A - 1 Opening

(a) Roll Call

The meeting was called to order at 8:00 a.m.

(b) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: R. Wyszynski Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve the February 4, 2021 agenda.

Carried

(c) Declaration of Conflict of Interest

Nil

B - 1 New Business

(a) Masking Requirements for Students riding school purpose vehicles

P. Kuckyt spoke to the need to minimize the transmission of COVID-19 between occupants on school purpose vehicles, where physical distancing is a challenge, that masking of all students (K-12) occur effective February 8th, 2021.



H-1-h Special Board of Directors Meeting

Thursday February 4, 2021, 8:00 a.m. MS Teams Virtual Meeting

Moved by: M. Watson Seconded by: J. Richardson

THAT the STSBHN Board of Directors approve the requirement for all students, where medical exceptions do not exist, to wear a face covering while riding on school purpose vehicles and while transferring between school buses, effective February 8, 20021.

Carried

C - 1 **Adjournment**

Moved by: M. Watson Seconded by: S. Keys

THAT the February 4, 2021 STSBHN Board of Directors the meeting be adjourned at 8:08

Carried

D - 1 Next Meetings

• February 23, 2021-2:00 p.m.

• May 25, 2021-9:00 a.m.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education

Presented to: Committee of the Whole Submitted on: February 16, 2021

Submitted by: Michael McDonald, Director of Education & Secretary

SCHOOL YEAR CALENDAR 2021-22

Public Session

BACKGROUND INFORMATION:

Regulation 304 "School Year Calendar, Professional Activity Days", and Policy/Program No. 151 set out the conditions governing and establishing school year calendars and outlines the following criteria that must be met:

- school year commences on or after September 1 and ends on or before June 30;
- the minimum number of school days required is 194;
- the minimum number of instructional days is 187;
- school boards must dedicate three PA days per school year to provincial education priorities and may dedicate up to four additional PA days per school year; and
- a board may designate up to ten instructional days as examination days.

Professional activities are focussed on ensuring equity of outcome and wellbeing for all students. The three mandatory PA days must be focused on teacher's professional learning with respect to the following current provincial education priorities as outlined in *Achieving Excellence*:

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

Calendar specifications:

- The school year has been set at 194 days;
- The first day of school will be September 2, 2021 and the final day will be June 30, 2022;
- All calendars designate seven Professional Activity days (three designated as Ministry days; four designated as Board-directed days). Of the seven days, five are shared;
- For the three Ministry-designated days, elementary and secondary calendars will share the same PA days (November 12, 2021 and April 22, 2022 and June 30, 2022); and
- The elementary calendar includes two PA days for report card writing (January 17, 2022 and June 6, 2022).
- We are also proposing having October 5th (Fair Day) be a PD for our Norfolk schools.

DEVELOPMENTS:

A School Year Calendar Committee meeting was held on January 28, 2021. The draft calendar was vetted by representatives from the Curriculum and Special Education Departments, OECTA, OSSTF – Educational Support Staff/Early Childhood Educators/Plant Support Staff, the BHN Catholic Principals' Council, Senior Administration, Board Trustees and the Regional Catholic Parent Involvement

Committee executive. As has been past practice, the proposed calendars were developed over the course of several meetings with representatives from the Grand Erie District School Board to maximize efficiencies in transportation. We have complete alignment for transportation with the dates/calendars being proposed for approval.

We have yet to receive the Ministry of Education Memo announcing the Professional Development topics for the year ahead. We were working off the topics from last year devoting one half day to Bullying Prevention, Intervention and De-escalation and one-half day devoted to learning opportunities for all educators in supporting Students with Autism Spectrum Disorder as part of the third Provincially directed PA day.

Attached are the proposed 2021-22 calendars for elementary and secondary schools.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2021-22 School Year Calendars for Elementary and Secondary schools.



Professional Activity Day Devoted to Provincial Education Priorities

DATE	PA DAY THEME
Tuesday, October 5, 2021 (Norfolk) Friday, October 8, 2021 (Brant/Haldimand)	Whatever the MOE priority is
Friday, April 22, 2022	Mental Health and Well-Being: (AM) Devoted to learning opportunities for all educators in supporting students with Autism Spectrum Disorder (PM) Devoted to bullying prevention, intervention and de-escalation training.
Thursday, June 30, 2022	Fundamental Mathematics: Developing and Implementing Strategies to Improve Student Achievement in Mathematics, with a Focus on Fundamental Math Concepts and Skills (or whatever MOE is)

Other Professional Activity Days

DATE	PA DAY THEME
Thursday, September 2, 2021	Faith Development- Faith Day
Friday, November 12, 2021	(AM) Assessment and Evaluation (PM) OHST
Monday, January 17, 2022	Report Card Preparation- Assessment, Evaluation, Grading, Reporting
Monday, June 6, 2022	Report Card Preparation- Assessment, Evaluation, Grading, Reporting

2021-22 Professional Activity Dates- Secondary

Professional Activity Day Devoted to Provincial Education Priorities

DATE	PA DAY THEME
Tuesday, October 5, 2021 (Norfolk) Friday, October 8, 2021 (Brant/Haldimand)	This must be a full day towards MOE priorities
Friday, April 22, 2022	Mental Health and Well-Being: (AM) Devoted to learning opportunities for all educators in supporting students with Autism Spectrum Disorder (PM) Devoted to bullying prevention, intervention, and de-escalation training.
Thursday, June 30, 2022	Full Day towards MOE Priorities

Other Professional Activity Days

DATE	PA DAY THEME
Thursday September 2, 2021	Faith Development- Faith Day
Friday, November 12, 2021	(AM) Planning/Assessment (PM) OHST
Wednesday, February 2, 2022	School/Board Improvement Plans (School Improvement and Assessment)
Thursday, February 3, 2022	School/Board Improvement Plans – Numeracy Developing Evidence – Based Instructional Strategies



School Year Calendar Elem B-H 2021 - 2022

Legend \rightarrow H -

→ H - Holiday Schedule E - Scheduled Examination Day

P - Professional Activity Day

Board
Designated
B - Holiday

Half Day

	Number of	Number of	Number of Scheduled		1 st	We	ek			2 nd	W	eek			3rd	We	ek			4 th	We	ek			5 th	¹ W∈	ek	
Month	Instructional Days	Professional Activity Days	Examination Days	M	T	w	T	F	M	T	w	T	F	M	T	w	T	F	M	T	w	T	F	M	Т	W	Т	F
August 2021				2 H	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31			
September 2021	18	1				1 B	P P	3 B	6 H	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	
October 2021	19	1						1	4	5	6	7	8 P	11 H	12	13	14	15	18	19	20	21	22	25	26	27	28	29
November 2021	21	1		1	2	3	4	5	8	9	10	11	12 P	15	16	17	18	19	22	23	24	25	26	29	30			
December 2021	13					1	2	3	6	7	8	9	10	13	14	15	16	17	20 B	21 B	22 B	23 B	24 B	27 H	28 H	29 B	30 B	31 B
January 2022	20	1		3	4	5	6	7	10	11	12	13	14	17 P	18	19	20	21	24	25	26	27	28	31				
February 2022	19				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28				
March 2022	18				1	2	3	4	7	8	9	10	11	14 B	15 B	16 B	17 B	18 B	21	22	23	24	25	28	29	30	31	
April 2022	18	1						1	4	5	6	7	8	11	12	13	14	15 H	18 H	19	20	21	22 P	25	26	27	28	29
May 2022	21			2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 H	24	25	26	27	30	31			
June 2022	20	2				1	2	3	6 P	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30 P	
July 2022								1 H	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
	187	7		Note: The 2021-2022 calendar provides for 196 possible school days between September 1, 2021 and June 30, 2022. The school year																								

Note: The 2021-2022 calendar provides for 196 possible school days between September 1, 2021 and June 30, 2022. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days



School Year Calendar Elem B-H 2021 - 2022

Legend \rightarrow H -

→ H - Holiday Schedule E - Scheduled Examination Day

P - Professional Activity Day

Board
Designated
B - Holiday

Half Day

	Number of	Number of	Number of Scheduled		1 ^{s1}	We	ek			2 nd	W	eek			3 rd	We	ek			4 th	We	ek		5 th Week						
Month	Instructional Days	Professional Activity Days	Examination Days	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	w	T	F	M	T	W	T	F		
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January 2022	20	1		3	4	5	6	7	10	11	12	13	14	17 P	18	19	20	21	24	25	26	27	28	31						
February 2022	19				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28						
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School Year Calendar Elem N 2021 - 2022

Legend \rightarrow H -

Holiday Schedule

Scheduled **Examination Day** Professional **Activity Day**

Board Designated **B** - Holiday

Half Day

	Number of	Number of	Number of Scheduled		1 ^{s1}	We	ek			2 nd	W	eek		3 rd Week					4 th Week						5 th Week					
Month	Instructional Days	Professional Activity Days	Examination Days	M	T	W	T	F	M	T	W	Т	F	M	T	W	T	F	M	T	W	T	F	M	Т	W	T	F		
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School Year Calendar Sec N 2021 - 2022

Legend \longrightarrow H -

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Half Day

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January 2022	17		4	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26 E	27 E	28 E	31 E					
February 2022	16	2	1		1 E	P P	3 P	4	7	8	9	10	11	14	15	16	17	18	21 H	22	23	24	25	28					
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BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

2020-21 **Trustee Meetings and Events**

Date	Time	Meeting/Event
F.I. 00.004	2:00 pm	Student Transportation Services Brant Haldimand Norfolk Board of Directors
February 23, 2021	7:00 pm	Board Meeting
March 4, 2021	3:00 pm	Policy Committee
March 10, 2021	5:00 pm	Executive Council
March 11, 2021	9:00 am	Mental Health Steering Committee
March 15-19, 2021		MARCH BREAK
March 23, 2021	1:00 pm	Special Education Advisory Committee
Wiai Cii 25, 202 i	7:00 pm	Committee of the Whole
March 30, 2021	7:00 pm	Board Meeting
April 8, 2021	3:00 pm	Policy Committee
April 14, 2021	5:00 pm	Executive Council
April 20, 2021	1:00 pm	Special Education Advisory Committee
April 20, 2021	7:00 pm	Committee of the Whole
April 21, 2021	7:00 pm	Regional Catholic Parent Involvement Committee
April 27, 2021	7:00 pm	Board Meeting
May 1, 2021	9:00 am	Virtual Ontario Catholic School Trustees' Association AGM
May 2 - May 7, 2021		Catholic Education Week
May 6, 2021	3:00 pm	Policy Committee
May 12, 2021	3:00 pm	Executive Council
May 18, 2021	1:00 pm	Special Education Advisory Committee
Way 10, 2021	7:00 pm	Committee of the Whole
May 25, 2021	9:00 am	Student Transportation Services Brant Haldimand Norfolk Board of Directors
	7:00 pm	Board Meeting
June 3 - 5, 2021	TBD	Canadian Catholic School Trustees' Association AGM
June 3, 2021	3:00 pm	Policy Committee
June 9, 2021	5:00 pm	Executive Council
	7:00 pm	Regional Catholic Parent Involvement Committee
June 10, 2021	9:00 am	Mental Health Steering Committee
June 15, 2021	1:00 pm	Special Education Advisory Committee
·	7:00 pm	Committee of the Whole
June 21, 2021	5:00 pm	Audit Committee
June 22, 2021	7:00 pm	Board Meeting
TBD	TBD	Assumption College Graduation
TBD	TBD	Holy Trinity Graduation
TBD	TBD	St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee,
Budget Committee, Catholic Education Advisory Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Policy Committee